





**PAYMENT ESTIMATES & INSTRUCTIONS**



**hometextiles  
fabricsourcing**

July 13 - 15, 2010

115 Moonachie Avenue  
Moonachie, N.J. 07074  
Phone: 201-994-1301 Fax: 201-994-1350

Jacob K. Javits Convention Center

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Calculate Estimated Totals	
Standard Furnishings & Accessories Order	
Backwall Banner Order	
Labor Order	
<i>Check the box to add \$1.00 to your grand total to plant a tree in one of our national forests.</i> <input type="checkbox"/>	GRAND TOTAL

**CHECKS -**

- \* If you wish to pay by check, a credit card back up is required. If you do not have a credit card, please pay by wire transfer.
- \*All checks must be received before the services are rendered.
- \* If a check sent is not received and cleared prior to the order deadline date, the order WILL default to standard rates.

**WIRE TRANSFERS -**

- \*It often occurs that both the bank that you use to transfer the funds and our bank will charge a service fee for this type of transaction. Our fee is \$25.00 per transfer. Please verify with your bank on their service fee.

**CREDIT CARDS -**

- \* Once the cardholder signs off for the credit card given, Metropolitan Exposition Services has the right to charge the card for any services ordered at show site or additional costs above and beyond any estimates given for services such as labor and material handling. This also covers any services that were not known prior to happening such as a labor job being forced by the union, items that are in the booth other than what was ordered or materials shipped in where our labor was used to accept and deliver the materials.



# BACKWALL BANNER ORDER FORM



**METROPOLITAN**  
exposition

115 Moonachie Avenue  
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Phone: 201-994-1301 Fax: 201-994-1350

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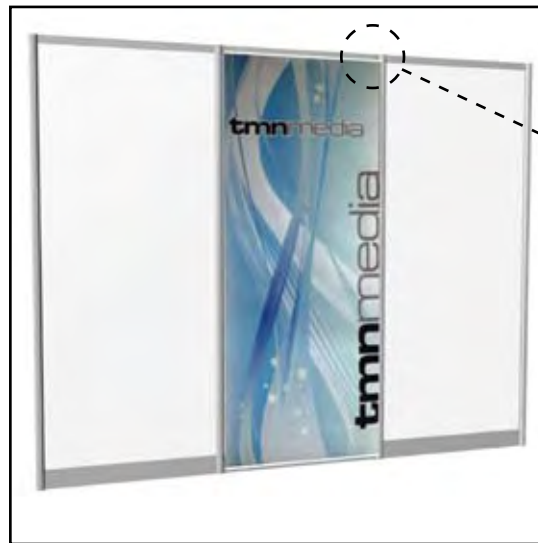
Jacob K. Javits Convention Center

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Qty.	Description	Price	Total
	Backwall Banner (Ordered by 06/22/2010)	\$197.00	
	Backwall Banner (Ordered after 06/22/2010)	\$256.75	

- Banner Size: 37" x 90"
- Double pocketed vinyl banner.
- Includes hardware.
- May be hung off of the booth backwall by exhibitors.
- No tools required.
- Durable material & Reusable
- Easy Set-up & Take Down



\* Graphics must be print ready and follow specifications noted in the Art Submission Guidelines below.

Please contact us at 201.994.1303 if you have any questions or need additional information.

## Art Preparation Guidelines

**Accepted file formats:** Adobe Illustrator .eps or .ai; Adobe Photoshop .psd, .tif or .eps files. Submit file in native file format. Using alternate art file formats may result in printing difficulties, undesired results, and additional art preparation charges.

- Convert all fonts to outlines and/or Rasterize any type layers in Photoshop files.
- Do not apply global effects.
- Do not embed linked files. Maintain all links and provide high resolution .tiff or eps files
- When sending Photoshop files, include a layered PSD file.
- Save all images at the appropriate resolution at final print size. Do not rez-up low resolution files to a higher resolution.
- Final resolution should be 100dpi at full size. PMS Match = Uncoated, Color Mode = CMYK
- Provide color matching information with your art files. Specify Pantone colors or send color copy, proof, or color chip to match to.

SUBTOTAL = \_\_\_\_\_ + TAX @ 8.875% = \_\_\_\_\_ = TOTAL \_\_\_\_\_

**Payment Authorization Form must accompany order.**

**Any order received after Discount Deadline will be charged the Standard Rates \*NO EXCEPTIONS\***

**Once the order is received and processed, there will be NO refunds.**